

[KHATRA ADIBASI MAHAVIDYALAYA :: 5 YEAR ACADEMIC AUDIT REPORT :: FOR THE SESSION: 2021-22]



KHATRA ADIBASI MAHAVIDYALAYA

KHATRA, BANKURA, WEST BENGAL.

DEPARTMENT OF EDUCATION

ACADEMIC AUDIT: 2021-2022



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Academic Audit:- Department: Education

Period of Audit: 2021-22

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Education, E-mail id: educ.akinchan@kamv.ac.in Phone no: 9333744342							
2	Name of the HOD, email & Mob. No.	Name: Akinchan pal E-mail: educ.akinchan@kamv.ac.in Mobile No: 9333744342							
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Arindam Chakrabarti (w.e.f. 04.04.2022), E-mail: phys.arindam@kamv.ac.in Mobile No: 9051051243							
4	Year of Establishment/ Year of Affiliation	2016							
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016							
6	UGC Recognition (2F & 12 B)	YES							
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m.-5.00 p.m. (Monday to Saturday)							
8	No. of Posts Sanctioned for the department: Teaching - Non-Teaching- Supportive Staff - Other if any - (Annexure 1)					Govt. Approved Sanctioned Teaching Post	Present Strength		
		Full time Teacher:				NA	NA		
		Govt. approved SACT:				NA	01		
		Invitee Lecturer:				NA	02		
9	Course wise & Year wise <u>Enrolled</u> Students- strength particulars (Attachment)	No. of Students [General/ Program me]	Year	1 st year		2 nd year		3 rd year	
			1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	5 th Sem	6 th Sem	
			15	14	04	04	05	05	
	Course wise & Year wise <u>Passed</u> Students- strength particulars		2021-22	15	14	02	02	05	05



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II-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
01	Departmental Annual Curricular Plans	<p>2021-22</p> <p>The department follows the curriculum and syllabus as prescribed by the affiliating of The Bankura University (BKU). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). Departmental meeting regarding the distribution of the syllabus of the BKU of 1st, 3rd and 5th Semester was held on 24.10.2021 at 2 PM. Via online mode.</p> <p>Departmental meeting regarding the distribution of the syllabus of the 2nd, 4th and 6th Semester was held on 17.02.2022 at 2 PM, Via online mode.</p> <p>Other departmental meetings were held 09.10.2021, 13.01.2022, 09.02.2022, 27.04.2022, 15.06.2022 and 25.06.2022. PO, CO & PSO were also formulated (Annexure 3).</p>			



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II-CURRICULAR ASPECTS (with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
02	Departmental Activities and Records of students' and Teachers' participation for the Academic Year.	<p>2021-22</p> <p>Every activity is recorded such as Departmental meetings, Class Tests, etc. Departmental meetings were held on 09.10.2021, 24.10.2021, 13.01.2022, 09.02.2022, 17.02.2022, 27.04.2022, 15.06.2022 and 25.06.2022.</p> <p>Internal Examination of Semester I, III, V held on for 1st semester Question will be uploaded on 16.01.2022 and answer will be uploaded through ERP by 24.01.2022. 3rd & 5th semester Question will be uploaded on 17.12.2021 and answer of IA for 3rd and 5th semester students will be uploaded through ERP by 22.12.2021, Via online mode.</p> <p>For Internal Examination II, IV, VI semester Question will be uploaded on 30.04.2022 and answer of IA will be uploaded through ERP for- 2nd semester 12.05.2022, 4th semester 11.05.2022 and 6th semester 10.05.2022, Via online mode.</p> <p>Practical Examination for Programme (D1), 5th semester for SEC-3 exam hold on 13.02.2022.</p> <p>Practical Examination for Programme (D1), 4th semester for SEC-2 and 6th semester for SEC-4, both exams held on 23.06.2022 at 11am department of Education room no 16.</p>			



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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
3	Add-on/Certificate Courses completed during Academic Year	2021-22	NIL			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	2021-22	NIL			



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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
5	Coverage of Syllabus (Average Percentage)	2021-22	Syllabus is covered for all courses of UG program within the stipulated time period. Records are kept in the individual Teacher's Diary. In each semester 100% syllabus is completed. In CBCS system students of The Bankura University of 1 st , 3 rd & 5 th Semester classes began on 25.10.2021 via online, Syllabus of Semester III, V completed on 14.12.2021, Semester I completed on 10.01.2022, and classes were dissolved on 15.01.2022. In 2 nd , 4 th , & 6 th , semester online class start from 17.02.2022 Via online mode, syllabus was completed on 16.06.2022 and classes were dissolved on 30.06.2022.			

II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
6	Maintenance of Student Attendance Registers	2021-22	Day to day attendance is recorded in the Student Attendance Registers.			



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II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade**
7	Feedback forms on Curriculum from students	2021-22	Yes. (Annexure 4).			

** Grade A (Good) / B (Satisfactory) / C (Poor)




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III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression / Recommendation / Remark by Academic Advisors	Status	Grade**
1	Teaching Diaries & Plans in the Prescribed Formats	2021-22	NIL			
2	Co-Curricular Activities (Departmental Level)	2021-22	Wall Magazine inaugurated on 22.11.2021. (Annexure 5). Students of the department also participated in various cultural programmes held in the college.			
3	Degrees offered	2021-22	UG programs are run by the department.			



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4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	2021-22	<p>Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal Examination of Semester I, III, V held on for 1st semester Question will be uploaded on 16.01.2022 and answer will be uploaded through ERP by 24.01.2022. 3rd & 5th semester Question will be uploaded on 17.12.2021 and answer of IA for 3rd and 5th semester students will be uploaded through ERP by 22.12.2021, Via online mode. Practical Examination for Programme (D1), 5th semester for SEC-3 exam hold on 13.02.2022.</p> <p>For Internal Examination II, IV, VI semester Question will be uploaded on 30.04.2022 and answer of IA will be uploaded through ERP for- 2nd semester 12.05.2022, 4th semester 11.05.2022 and 6th semester 10.05.2022, Via online mode.</p> <p>Practical Examination for Programme (D1), 4th semester for SEC-2 and 6th semester for SEC-4, both exams held on 23.06.2022 at 11am department of Education room no 16.</p>			
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5	Remedial Classes	2021-22	<p>Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention.</p> <p>Remedial classes of Semester I, III, V taken on 28.12.2021 to 14.01.2022.</p> <p>Remedial classes of Semester II, IV, VI taken on 17.06.2022 to 24.06.2022.</p>			
6	Record of Mentoring of students by teachers	2021-22	Yes			
7	Result Analysis for the years	2021-22	<p>Result analysis is done according to the result sheet provided by the University (Annexure 6). After critical analysis of the results, the students are advised about how to improve in the University examination.</p>		Annexure 3 in Programme of Action	

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IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement						Impression/Re commendation /Remark by Academic Advisors			Status	Grade**	
1	No. of Research Guides in the Department	2021-22	Nil											
2	No. of Faculty registered for Ph. D	2021-22	Nil											
3	Number of Major/Minor/Other Research Projects (Annexure 7).	Year	Major		Minor		Others							
		2021-22	Nil		Nil		01							
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)	Year	International		National		State Level							
		2021-22	NA		NA		NA							
5	Number of Papers Presented in Academic year 2021-22 (International/National/State Level Conference) (attach details) (Annexure 8).	Year	International		National		State Level							
		2021-22	Nil		01		Nil							
6	Number of Books Published in Academic year 2021-22 (Single Author/Co Author) (attach details)***	Year	As a Single Author		As a Co-Author									
		2021-22	Nil		Nil									
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level]	Year	Seminars			Workshops			Training Program					
			I	N	S	I	N	S	I	N	S			
		2021-22	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil		
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar		Workshop		Exhibition		Project					
		2021-22	Nil		Nil		Nil		Nil					
9	Record of Consultancy in Academic year (attach details)	2021-22	Nil											
10	Record of MOUs in Academic year (attach details)	2021-22	Nil											





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V - EXTENSION ACTIVITIES (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade **
1	Record of Subject/Department Related Extension Activities (attach details)	2021-22	NIL			
2	Field Visit (attach records) (Annexure 9).	2021-22	Yes Visited place: Mukutmanipur and Ambikanagar Date of Visit: 03.06.2022, for Semester-4 students.			
3	Industry Visit (attach records)	2021-22	NIL			
4	Any Other Club (attach records)	2021-22	NIL			
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	2021-22	NIL			

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Recommendation/Suggestions by Academic Advisors


Sl No	Suggestions for improvement /progress of the department	Sheet attached		
1		Sl No	Signatures of Academic Advisor with designation	Seal
2		1		
		2	Principal Jamini Roy College Beliatore, Bankura (W.B.)	
3		3		

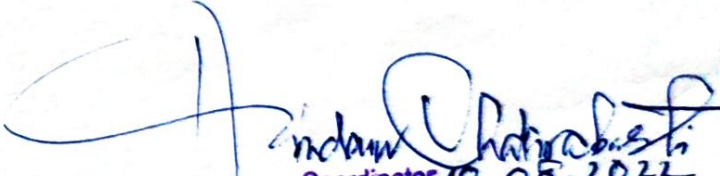
Signature of the HOD with date


10.08.2022

**Head
Department of Education
Khatra Adibasi Mahavidyalaya**

Signature of the Principal with date


10.08.2022
Khatra Adibasi Mahavidyalaya
Khatra, Bankura


10.08.2022
**Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura**




10.08.2022
**Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura**

Declaration by the Principal

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 10/08/2022

Signature of Principal
Principal 10/08/2022
Khatra Adibasi Mahavidyalaya
Khatra, Bankura



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Annexure 1: Staff Pattern of Department of Education

Faculty profile with name, qualification, designation, specialization(D.Sc./ D.Litt./ Ph. D./ M. Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Akinchan Pal	M.A. (Education), M. Ed.	SACT-II (w.e.f. 01.01.2020.)	Inclusive Education & Teacher Education	6 Years +	Nil
Rabin Banerjee	M.A., M. Ed. Ph.D. in Education (Pursuing).	Visiting Faculty (w.e.f. 26.11.2021.)	Educational Technology & Environmental Education	1 Year	Nil
Sukanta Mahata	M.A., M. Ed.	Visiting Faculty (w.e.f. 22.11.2021.)	Educational Psychology & Teacher Education	1 Year	Nil



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Annexure 2: Syllabus Module

Session	Link
2021-2022	https://kamv.ac.in/dept_catg/1719119757_2021-22%20w.e.f%202022%20%20Edu%20Syllabus%20Module%20.pdf

Annexure3: CO, PO

Link for CO, PO is [https://kamv.ac.in/dept_catg/1719604485_2021-22%20Plan%20of%20Action%20\(1\).pdf](https://kamv.ac.in/dept_catg/1719604485_2021-22%20Plan%20of%20Action%20(1).pdf)

Annexure 4: Feedback Form 2021-2022

Link for Feedback Form is https://kamv.ac.in/dept_catg/1718786980_2021-22%20Mentor%20Mentees%20OK.pdf

Annexure 5: Wall Magazine 2021-2022

Link for Wall Magazine is https://kamv.ac.in/dept_catg/1718780300_2021-22%20Academic%20Activities%20OK.pdf



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Annexure 6: Result Analysis of 2021-2022 Session-

Name of the Course/programme	Total No. of Students Appeared	1st Class	2nd Class	P. Div.	SNC	No of Students Passed	Pass Percentage
U.G. 1st Semester Programme	15	15	00	00	00	15	100%
U.G. 2nd Semester Programme	14	14	00	00	00	14	100%
U.G. 3rd Semester Programme	04	02	00	00	02	02	50%
U.G. 4th Semester Programme	04	02	00	00	02	02	50%
U.G. 5th Semester Programme	05	05	00	00	00	05	100%
U.G. 6th Semester Programme	05	05	00	00	00	05	100%

Annexure 7: Project on School Activity Survey

Link for Project on School Activity Survey is https://kamv.ac.in/dept_catg/1718780300_2021-22%20Academic%20Activities%20OK.pdf



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Annexure 8: Seminar Papers Presented in the session 2021-2022

Sl. No.	Title of the Invited Lecture / <u>Paper Presented/ Participated</u>	Title of Conference/ Seminar with date	Organized by	Whether International/ National/State or University level
1	Presented the paper 'Role of ICT in 21st Century: A Learner Centered Approach.'	One Day National Level Seminar on Educational Research. (06 April, 2022).	Sponsored by Dept of CEPAM of SKBU, Purulia, West Bengal.	National

Annexure 9: Field Visit in the session 2021-2022

Link for Field Visit https://kamv.ac.in/dept_catg/1718780300_2021-22%20Academic%20Activities%20OK.pdf

